

JUST ~~RIGHT~~ write!



Knight Institute
Writing Centers

BECOME A WC TUTOR

PROGRAM DESCRIPTION: The Knight Writing Centers (WC) operate within a complex writing-in-the-disciplines program which serves students from all seven of Cornell's colleges, ranging from Agriculture and Life Sciences, to Industrial and labor Relations, to Arts and Sciences. The students who visit the WC are undergraduate and graduate student writers; they are students with both consistently strong and unevenly developed academic preparation; they are domestic and international students; they are confident and fragile students and writers. The range of student abilities and interests represented on any given day at the WC, consequently, is quite broad.

JOB DESCRIPTION: Our undergraduate and graduate writing tutors provide support for this diverse pool of writers at various stages of the drafting process for nearly any kind of writing project. We operate out of five campus locations to offer thirty- to sixty-minute individual meetings. During tutorials, writing tutors help writers with a wide range of writing concerns, including: understanding an assignment, brainstorming, evaluating and working with sources, developing outlines, developing deeper thinking in their analysis and argument, strengthening theses, issues of organization, and other higher order writing concerns. Tutors also work with multilingual writers on issues of clarity and locating consistent patterns of error at the sentence-level. In short, writing tutors serve as responsive listeners and readers who can address questions about the writing process or about particular pieces of writing. They might also address issues of confidence, critical reading, analytic thought, and imagination.

Writing tutors typically work between five and ten hours per week and are required to attend three staff meetings a semester. Undergraduate students must complete a one-semester training program (4-5 hours per week, paid) before they are eligible for full employment.

If interested in applying to become a Writing Centers Tutor, please follow the directions below:

UNDERGRADUATE STUDENTS

- Prerequisite: Successful completion of First-Year Writing Seminar requirement
- Complete the attached application form and submit it, with a writing sample, to 174 Rockefeller Hall
- DEADLINES:
 - Fall – Third Friday of September by noon
 - Spring – Second Friday of February by noon

GRADUATE STUDENTS

- Prerequisite: Enrolled status, experience teaching or tutoring and/or successful completion of Writing 7100/01
- Submit a CV and letter of interest detailing relevant employment or coursework
- DEADLINE: Applications accepted on a rolling basis

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UNDERGRADUATE WC TUTOR APPLICATION

Name			Date:	
College		Major:		Year:
Address				
Email				
Phone				
Work Experience				
Relevant Coursework				
References				

